

REQUEST FOR QUOTATION

PUNJAB INDUSTRIAL ESTATES DEVELOPMENT AND MANAGEMENT COMPANY



PROCUREMENT OF DSLR CAMERA WITH LENSES

(OCTOBER 2022)

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PUNJAB INDUSTRIAL ESTATES DEVELOPMENT AND MANAGEMENT COMPANY

**REQUEST FOR QUOTATION (RFQ) FOR SUPPLY OF
DSLR CAMERA WITH LENSES**

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INVITATION FOR BID

1. Punjab Industrial Estates Development and Management Company (PIEDMC) invites sealed bids from Manufacturers / Dealers / Suppliers duly registered with FBR for Income Tax & Sales Tax and having their names on the active tax payers list, for the purchase of **One DSLR Camera with Lenses** as per specifications given at page 7 of RFQ document in light of PPRA Punjab Rules 2014.
2. Interested eligible bidders can obtain a complete set of Bidding Documents from PIEDMC Head Office or may be downloaded from PPRA or PIEDMC websites.
3. All bids accompanied by a Bid Security of 2% of estimated value i.e. Rs19,600/- must be delivered to PIEDMC at or before 11:00 A.M. by **28th October, 2022**. Bids will be opened at 11:30 AM on the same day in the presence of bidders' representatives who choose to attend, at the same address given at title page of the bidding document.

.ELIGIBILITY CRITERIA

The bidders must fulfill the following criteria in order to be eligible for the bidding process:

1. Must have National Tax Number & Sales Tax Number and should be on Active Tax Payers list
2. Non-Black listing Certificate on Stamp Paper of Rs.100/-

TERMS & CONDITIONS

1. General:

- 1.1 Any offer not received as per terms & conditions of the given tender requirements is liable to be ignored. No offer shall be considered if:
 - a) Received without bid security
 - b) It is received after the time and date fixed for its receipt
 - c) Not signed & stamped by authorized person on each page of tender document
 - d) The offer is ambiguous
 - e) The offer is received by fax or email
 - f) The offer is from a black listed firm
 - g) Offer received with shorter validity than required i.e. 90 days
 - j) The offer is not conforming to specifications indicated in the tender documents
 - k) The offer / quoted rates are furnished other than the tender documents
 - l) Any additional terms & conditions added by the bidder
 - m) Any conditional offer
- 1.2 Only Income & Sales tax registered firms /companies are eligible to participate in the tender.
- 1.3 Bid will remain valid for a period of 90 days from the date of the opening of tender.
- 1.4 The cover envelope must indicate particulars of tender and date of opening. The envelope must be properly sealed.
- 1.5 Purchase order will be issued to lowest evaluated responsive bidder. While submitting bids, the bidders must mention full specifications of the quoted articles which must be according to the specifications mentioned in the bidding documents, failing which the offer will be rejected.
- 1.6 The bidder must indicate their National Income Tax No./Sales Tax No.
- 1.7 Offered rates will be on the basis of complete delivery with all accessories
- 1.8 Offered rates must be inclusive of all applicable Govt. taxes.

2. **Time Period:**

- 2.1 The successful bidder will have to complete the supply within 10 days of the date of issuance of Purchase Order.

3. **Extension of Delivery Period:**

- 3.1 In special circumstances, request for extension of delivery period may be considered by the Competent Authority on the written request of the firm before the target date of supply. The Procuring Agency will be authorized to either accept or reject the request of bidder without assigning any reason.

4. **Cancellation / Penalty of Delay:**

- 4.1 In case, successful bidder fails to execute the contract in accordance with the terms & conditions laid down in the tender document, bid security will be encashed.
- 4.2 The **DSLR Camera & Lenses** will be inspected by the Procuring Agency through authorized person before delivery and will be rejected, if not found according to the given specifications and the Procuring Agency will not be responsible for any costs or expenses incurred by the vendor in connection with the supply of goods.

5. **Payment to the Contractors:**

- 5.1 Payment will be made through crossed cheque to the bidder against invoice after 100% completion of satisfactory delivery, along with guarantee certificate as specified by the manufacturing company. No payment will be made in advance.

6. **Bid Security:**

- 6.1 Bid security Rs. 19,600/- will have to be attached along with Technical bid. It should be in the form of CDR from a scheduled bank in favour of Punjab Industrial Estates Development & Management Company.
- 6.2 Bid security of unsuccessful bidders shall be refunded on the finalization of the tender whereas the bid security of successful bidder shall be refunded on receipt of complete delivery of demanded articles as per purchase order.
- 6.3 The bid security shall be forfeited if:
- i. The offer is withdrawn, amended or revised.
 - ii. The bidder fails to execute the supply strictly in accordance with terms and conditions of tender document.

7. **Deduction of Taxes:**

- 7.1 Any taxes (if applicable) will be deducted while making payment as per Government Rules /Instructions/ Notifications. Bidder will be responsible for the payment of duties, levies and clearance from customs authorities etc. if needed.

8. **Dispute:**

- 8.1 In case of any dispute before or after the execution of supply, matter will be resolved as per PPRA Rules.

9. **Technical Evaluation Criteria:**

- 9.1 NTN & GST registration is mandatory and the supplier must be an active tax payer. (Documentary evidence must be attached)
- 9.2 Must meet required technical specifications of the equipment given at page 7 of the RFQ documents. (Certificate on letter head)

10. **Financial Evaluation Criteria:**

- 10.1 The Financial Bids will be opened in presence of bidder(s) representative(s).
- 10.2 The Least Cost Method will be adopted for financial evaluation, however, if after necessary evaluation it revealed that technical specifications mentioned by lowest bidder are not as per required specifications given the RFQ documents then the next lowest bidder meeting technical specification will be given the purchase order.

11. **Bid/ Tender Opening Procedure:**

- 11.1 Bids will be opened in the presence of bidders' representatives who choose to attend.

12. **One Person One Bid:**

- 12.1 In any procurement, one person may submit one bid and if one person submits more than one bid, the procuring agency shall reject all such bids
- 12.2 If a consortium of persons has submitted a bid in any procurement, it shall be construed that each member of the consortium submitted the bid

TECHNICAL (SPECIFICATIONS) FOR PROVISION OF DSLR CAMERA WITH LENSES

- Interchangeable-lens digital camera
- E-Mount Lens
- 35mm full frame (35.6×23.8mm), Exmor R CMOS sensor
- LCD Screen: 7.5cm (3.0-type) with live View and 922k dot screen resolution
- Advanced 24.2MP Back-Illuminated 35mm Full-frame Image Sensor
- Maximum Image Resolution (6000 x 4000)
- 15-stop dynamic range, 14-bit uncompressed RAW, ISO 50 to 204,800
- Up to 10fps Silent or Mechanical Shutter with AE/AF tracking
- 693 phase-detection / 425 contrast AF points w/ 93% image coverage
- Eye-AF with AF-C; Direct AF point 4-way multi-selector; touch AF
- 4K HDR Movie w/ full pixel readout, no pixel binning or crop with HDMI output
- Long-lasting Z battery for up to 700 images on a full charge
- Secure and versatile dual media slots (1 SD card slot UHS-II compatible)
- 5-axis in-body image stabilization, 5-step shutter speed advantage
- SuperSpeed USB Type-C™ (USB 3.1 Gen 1 compatible) and Micro USB
- Noise Reduction, Viewfinder
- Touch Focus, Face Detection
- Zoom Kit
- Additional Battery
- Bag
- 128GB Card
- Lenses (Compatible with DSLR Camera)
 1. 24/105
 2. 50
- **Make:** Must be of branded registered companies (SONY, CANON, NIKON or Equivalent)

Name of Firm

(Signature & Stamp)

VENDOR DETAILS

Name of Vendor

Office Address

Authorized Person

GST No.

NTN No.

Telephone No.

Mobile No.

Fax No.

Email

DELIVERY SCHEDULE

I, _____ (Name of Company
Owner/Authorized Person) hereby undertake to provide the full consignment of
quoted items on _____ (Date of Delivery).

Name of Authorized Person

Signature and Stamp

Documents Checklist for Vendor

1. CNIC's Copy of focal person
2. Company Profile
3. Bid Security
4. Technical (Specifications) *on letter head*
5. Financial Proposal *on letter head*
6. Legal Status Undertaking (Company is not blacklisted)
7. Delivery Schedule Undertaking
8. Vendor Details (NTN, GST certificates etc.)

FINANCIAL PROPOSAL

(On Letter head)

Name of Article	Units/Qty	Unit Price	G ST	Total Price
<u>DSLR Camera</u> • Interchangeable-lens digital camera • E-Mount Lens • 35mm full frame (35.6×23.8mm), Exmor R CMOS sensor • LCD Screen: 7.5cm (3.0-type) with live View and 922k dost screen resolution • Advanced 24.2MP Back-Illuminated 35mm Full-frame Image Sensor • Maximum Image Resolution (6000 x 4000) • 15-stop dynamic range, 14-bit uncompressed RAW, ISO 50 to 204,800 • Up to 10fps Silent or Mechanical Shutter with AE/AF tracking • 693 phase-detection / 425 contrast AF points w/ 93% image coverage • Eye-AF with AF-C; Direct AF point 4-way multi-selector; touch AF • 4K HDR Movie w/ full pixel readout, no pixel binning or crop with HDMI output • Long-lasting Z battery for up to 700 images on a full charge • Secure and versatile dual media slots (1 SD card slot UHS-II compatible) • 5-axis in-body image stabilization, 5-step shutter speed advantage • SuperSpeed USB Type-C™ (USB 3.1 Gen 1 compatible) and Micro USB • Noise Reduction, Viewfinder • Touch Focus, Face Detection • Zoom Kit • Bag & Additional Battery • 128GB Card • Make: Must be of branded registered companies (SONY, CANON, NIKON or	01			

Equivalent)				
Lenses (Compatible with DSLR Camera) 1. 24/105 2. 50	1 Each			

Official Stamp

Name: _____

Signature: _____